

BOARD MEMBER MEETING MINUTES

December 5, 2016

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club
2201 Long Prairie Rd, Suite 107-715
Flower Mound, TX 75022
www.fmhschoir.com

Board members in attendance: Elaine Curtis, Vice President; Kristine Ostermann, Treasurer; Jason Hewitt, Assistant Treasurer; Jodi Rhinehart-Doty, Secretary; Lori Ford, Special Events; Jennifer Lauridia, Special Events. Others in attendance: Dr. Mark Rohwer, Director; Lindsay Swartwood, Assistant Director; Ed Kakos, giving update about mics and audio system.

Elaine Curtis, Vice President, called the meeting to order at 6:32pm. Quorum was established.

Treasurer's Report (Kristine Ostermann) – See attachments

Current Financial Report:

Balance as of 11/07/16:	\$37,772.56
Income for Period 11/08/16-12/05/16	\$31,622.06
Expense for Period 11/08/16-12/05/16	\$(25,396.62)
Net Change for Period 11/08/16-12/05/16	\$6,225.44

Balance as of 12/05/16: \$43,998.00

Secretary's Minutes (Jodi Rhinehart-Doty)

- Jodi presented the 11/7/16 Board Meeting Minutes. Minutes were reviewed and discussed. Jennifer Lauridia motioned to approve the minutes with corrections. Kristine Ostermann Seconded. Motion passed.

Vice President's Report (Elaine Curtis)

- Yard Signs - 9 out of 10 are sold. Only 1 left.

Director's Report (Dr. Rohwer)

- Auditorium Update
 - On Thursday, 12/1/16, a light bulb fell from the ceiling in the auditorium
 - All of the light bulbs in the auditorium are now being replaced and auditorium is not usable until the project is completed
 - Expected completion date is 12/16/16.
 - Band, orchestra, and choir events that were planned in the auditorium are being moved.
 - The only choir event impacted is the Forestwood MS/Garden Ridge ES Choir Concert which is 12/15/16. They will be in the FMHS cafeteria now instead.
- Varsity Coffeehouse - Tues, 12/13, 7:00pm, FMHS Cafeteria, \$5 admission. Doors open at 6:30pm.
- MCC Clinic w/ Dr. Eugene Rogers – Mon, 12/19, 3:45-6:00pm, Choir Room
- MCC Clinic w/ Dr. Eugene Rogers – Tues, 12/20, 7:00-8:00am, Choir Room
- Yoga Day – During all classes on Tues, 12/20. Students are asked to bring yoga mat/towel and a change of clothes.
- Holiday A cappella Night feat. Marcus HS Choirs – Tues, 12/20, 7:30pm, FMHS Auditorium. Doors open at 7:00pm.
- Jag Chorale Concert - 1/21/17, Faure Requiem at 11:30am at First UMC Flower Mound

- MCC singing at UNT on 1/22/17

Director's Report (Ms. Swartwood)

- Chamber Singers - working on a commissioned piece for the Spring by Jenny Brendon
- NYC Trip
 - Payment #4 is due Tues, 12/20
 - Everyone going must send in a photo copy of ID (license, passport, or school ID) to Ms. Swartwood before we break for the holidays (December 21).
- Madrigal
 - Volunteers still needed
 - Thursday night volunteers have approval to set up banners
 - Senior picture will be after dress rehearsal and Jennifer Lauridia will take the photo
 - Madrigal costumes will stay on rolling racks until after the new year. The costumes will then be moved to the madrigal closet. We need at least two more rolling racks.
 - Uniforms will be moved to wardrobe storage
 - Hanging size dividers will be ordered

Special Report (Ed Kakos)

- Ed is going to do sound check for Madrigal at the Thursday night rehearsal
- The sound set up will be the same as last year

Misc. (Jason Hewitt)

- Newsies - at AMC movie theaters, 2/16, 2/18, & 2/22/17, buy tickets at fathomevents.com; maybe go as a group

Elaine Curtis, Vice President, adjourned the meeting at 7:05pm.

Minutes submitted by Jodi Rhinehart-Doty, Secretary

FMHS Choir Booster Club
Custom Summary Report
 November 8 through December 5, 2016

	<u>Nov 8 - Dec 5, 16</u>	
Ordinary Income/Expense		
Income		
Income		
Direct Public Support		
Activity Fee	280.00	
Corporate & Parent Donations	321.55	
Individual Memberships		
Blue Membership	20.00	
Total Individual Memberships	<u>20.00</u>	
Total Direct Public Support		621.55
Events Income		
Banquet	40.00	
Madrigal	12,236.00	
Total Events Income		12,276.00
Other Types of Income		
Spirit Merchandise	281.00	
Total Other Types of Income	<u>281.00</u>	
Total Income		<u>13,178.55</u>
Total Income		13,178.55
Expense		
Expense		
Business Expenses		
Administration	240.00	
Merchant Card Expense	5.73	
Total Business Expenses		245.73
Competition Expenses		175.00
Events Expense		
Madrigal Expense		
Costumes	306.87	
Production	804.10	
Total Madrigal Expense		1,110.97
Pop Show Expense		
Pop Show Choreography	0.00	
Total Pop Show Expense		<u>0.00</u>
Total Events Expense		1,110.97
Other Expenses		
Performance Expenses		
Performance Expenses - Other	275.00	
Total Performance Expenses		275.00
Spirit Merchandise Expense	375.00	
Total Other Expenses		650.00
Program Support		
Clinics	1,400.00	
Commissioned Works	1,600.00	
Music & Supplies	119.06	
Teacher Expenses	15.00	
Total Program Support		<u>3,134.06</u>

FMHS Choir Booster Club
Custom Summary Report
November 8 through December 5, 2016

	Nov 8 - Dec 5, 16
Transportation/Social	
Social Event	30.97
Transportation Expenses	274.89
Total Transportation/Social	<u>305.86</u>
Total Expense	<u>5,621.62</u>
Total Expense	<u>5,621.62</u>
Net Ordinary Income	7,556.93
Other Income/Expense	
Other Income	
Non-Operating Income	
ACDA Trip	1,400.00
CLV Fundraising	8.00
Out of State Trip Income	17,020.51
TFME	15.00
Total Non-Operating Income	<u>18,443.51</u>
Total Other Income	18,443.51
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	-175.00
Out of State Trip Expense	19,950.00
Total Non-Operating Expenses	<u>19,775.00</u>
Total Other Expense	<u>19,775.00</u>
Net Other Income	<u>-1,331.49</u>
Net Income	<u><u>6,225.44</u></u>

FMHS Choir Booster Club
Custom Summary Report
 July 1 through December 5, 2016

	<u>Jul 1 - Dec 5, 16</u>
Ordinary Income/Expense	
Income	
Income	
_Prior Year Carry-Over	14,446.11
_Scholarship Fund Carry-Over	2,500.00
Direct Public Support	
Activity Fee	30,000.00
Corporate & Parent Donations	1,670.63
Individual Memberships	
Blue Membership	2,340.00
Jaguar Elite Membership	1,260.00
Silver Membership	150.00
Total Individual Memberships	<u>3,750.00</u>
Total Direct Public Support	35,420.63
Events Income	
All-State Crash Course	150.00
Banquet	4,160.00
Madrigal	12,276.00
Total Events Income	<u>16,586.00</u>
Other Types of Income	
Fundraising	
Concession Sales	83.23
End of Year CDs	25.00
Total Fundraising	<u>108.23</u>
MCC Income	1,120.00
Spirit Merchandise	4,471.00
Total Other Types of Income	<u>5,699.23</u>
Total Income	<u>74,651.97</u>
Total Income	74,651.97
Expense	
Expense	
Business Expenses	
Administration	384.47
Business Expense - Other	0.00
Group Liability Insurance	475.00
Merchant Card Expense	-21.95
Total Business Expenses	<u>837.52</u>
Competition Expenses	725.00
Events Expense	
All-State Crash Course	700.00
Madrigal Expense	
Costumes	748.12
Madrigal Expense - Other	113.32
Production	804.10
Total Madrigal Expense	<u>1,665.54</u>
Pop Show Expense	
Pop Show Choreography	300.00
Total Pop Show Expense	<u>300.00</u>
Region Auditions Hosting	157.46
Uniform Purchase Expense	2,660.22
Total Events Expense	<u>5,483.22</u>

FMHS Choir Booster Club
Custom Summary Report
July 1 through December 5, 2016

	Jul 1 - Dec 5, 16
Other Expenses	
Performance Expenses	
Performance Expenses - Other	275.00
Uniform Cleaning Expense	178.97
Total Performance Expenses	453.97
Spirit Merchandise Expense	9,361.58
Total Other Expenses	9,815.55
Program Support	
Accompanists	550.00
Clinics	2,979.70
Commissioned Works	2,250.00
Music & Supplies	1,712.25
Scholarships	
Graduates	700.00
Private Voice Lessons	1,600.00
Total Scholarships	2,300.00
Teacher Expenses	
Conference, Convention, Meeting	764.63
Teacher Expenses - Other	15.00
Total Teacher Expenses	779.63
Tech Support	350.00
Total Program Support	10,921.58
Transportation/Social	
Social Event	1,501.17
Transportation Expenses	887.56
Total Transportation/Social	2,388.73
Total Expense	30,171.60
Total Expense	30,171.60
Net Ordinary Income	44,480.37
Other Income/Expense	
Other Income	
Non-Operating Income	
ACDA Trip	1,400.00
Auditions/Competitions Income	2,520.00
CLV Fundraising	-371.84
Dallas Stars Game	985.00
Out of State Trip Income	56,149.47
PY Required Carryover	2,000.00
TFME	165.00
Total Non-Operating Income	62,847.63
Total Other Income	62,847.63

6:01 PM
12/02/16
Cash Basis

FMHS Choir Booster Club
Custom Summary Report
July 1 through December 5, 2016

	<u>Jul 1 - Dec 5, 16</u>
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	2,520.00
Dallas Stars Game	795.00
Out of State Trip Expense	59,850.00
TFME	165.00
Total Non-Operating Expenses	<u>63,330.00</u>
Total Other Expense	<u>63,330.00</u>
Net Other Income	<u>-482.37</u>
Net Income	<u><u>43,998.00</u></u>