

BOARD MEMBER MEETING MINUTES

November 7, 2016

Attendance: See Attached

Location: Drama Room B

FMHS Choir Booster Club
2201 Long Prairie Rd, Suite 107-715
Flower Mound, TX 75022
www.fmhschoir.com

Board members in attendance: Ellen Weaver, President; Elaine Curtis, Vice President; Kristine Ostermann, Treasurer; Jason Hewitt, Assistant Treasurer; Jodi Rhinehart-Doty, Secretary; Lori Ford, Special Events; Jennifer Lauridia, Special Events; Elizabeth Paladino, Publicity. Others in attendance: Lindsay Swartwood, Assistant Director

Ellen Weaver, Board President, called the meeting to order at 6:37pm.
Quorum was established.

Director's Report (Ms. Swartwood)

- Madrigal
 - Volunteers needed (36 for Friday night's performance, 22 for the matinee, and 34 for Saturday night). Please sign up to volunteer at other shows you are not watching.
 - Ms. Swartwood will put volunteer spots on Charms so that people can sign up.
 - Lori Ford will be selling Madrigal tickets after the Choir Booster Club meeting tonight (11/7) and during lunches on 11/14 & 11/15 until sold out.
 - Thanks to Lori Ford and everyone helping with Madrigal so far! Lots of work!
 - Choir students will be able to leave campus between the matinee show and the Saturday night show
 - Choir students will stay after school on Friday (first night of Madrigal) and can buy a boxed dinner or can bring food.
- Choir Yard Signs
 - 2nd order request but we need at least 10 orders and the price will go up to \$38.
 - We have 8 people wanting to order a sign at this point.
 - Ms. Swartwood is going to ask and see if there is anyone else that would like to order a yard sign.
- Calendar
 - 11/10 - MCC - clinic after school
 - 11/14 - C'est la Vie and Vocal/ease rehearsal 6-8pm
 - 11/15 - Chamber Singers sing the National Anthem
 - 11/16 - Cluster Concert for C'est la Vie, Vocal/ease, Jaguar Chorale, Chamber Singers, and Men's Chamber Choir as well as all three "feeder" middle schools (MMS, SRMS, and FMS). Attire is FMHS choir shirt and jeans. The concert will begin at 7:30pm in the FMHS Auditorium. These groups are needing to arrive early for pre-concert rehearsals: 6:00 pm – Jaguar Chorale, 6:40 pm – Chamber Singers, 7:00 pm – C'est la Vie & Vocal/ease
 - 11/18 - Pre Area Auditions at TWU and All Region Treble Choir Rehearsal (afternoon to early evening)
 - 11/19 - Region 2 Clinic/Concert at TWU - buses leave at 7:30 am
 - 11/21 - Dallas Stars Game

Special Events Report (Jennifer Lauridia)

- Uniform Dividers - these would be very helpful in organizing uniforms (\$9.00 per set and we need 3 sets). Kristine confirmed we have money in the budget to cover these.

Secretary's Minutes (Jodi Rhinehart-Doty)

- Jodi presented the 10/6/16 Board Meeting Minutes. Minutes were reviewed. Jason Hewitt motioned to approve the minutes as presented. Elizabeth Paladino Seconded. Motion passed.

Treasurer's Report (Kristine Ostermann) – See attachments

Current Financial Report:

Balance as of 10/06/16:	\$39,368.67
Income for Period 10/07/16-11/07/16	\$23,193.18
Expense for Period 10/07/16-11/07/16	\$(24,789.29)
Net Change for Period 10/07/16-11/07/16	\$(1,596.11)
Balance as of 11/07/16:	\$37,772.56

Ellen Weaver, Board President, adjourned the meeting at 7:12pm

Minutes submitted by Jodi Rhinehart-Doty, Secretary

FMHS Choir Booster Club
Custom Summary Report
 October 7 through November 7, 2016

	Oct 7 - Nov 7, 16
Ordinary Income/Expense	
Income	
Income	
Direct Public Support	
Activity Fee	530.00
Corporate & Parent Donations	126.88
Total Direct Public Support	656.88
Events Income	
Madrigal	40.00
Total Events Income	40.00
Other Types of Income	
Fundraising	
Concession Sales	-435.97
Total Fundraising	-435.97
Total Other Types of Income	-435.97
Total Income	260.91
Total Income	260.91
Expense	
Expense	
Events Expense	
Madrigal Expense	
Costumes	441.25
Madrigal Expense - Other	113.32
Total Madrigal Expense	554.57
Region Auditions Hosting	157.46
Total Events Expense	712.03
Program Support	
Clinics	679.70
Commissioned Works	400.00
Music & Supplies	114.00
Total Program Support	1,193.70
Transportation/Social	
Social Event	83.56
Total Transportation/Social	83.56
Total Expense	1,989.29
Total Expense	1,989.29
Net Ordinary Income	-1,728.38
Other Income/Expense	
Other Income	
Non-Operating Income	
CLV Fundraising	-379.84
Dallas Stars Game	985.00
Out of State Trip Income	22,297.11
TFME	30.00
Total Non-Operating Income	22,932.27
Total Other Income	22,932.27

7:59 PM
11/06/16
Cash Basis

FMHS Choir Booster Club
Custom Summary Report
October 7 through November 7, 2016

	<u>Oct 7 - Nov 7, 16</u>
Other Expense	
Non-Operating Expenses	
Dallas Stars Game	795.00
Out of State Trip Expense	21,840.00
TFME	165.00
Total Non-Operating Expenses	<u>22,800.00</u>
Total Other Expense	<u>22,800.00</u>
Net Other Income	<u>132.27</u>
Net Income	<u><u>-1,596.11</u></u>

FMHS Choir Booster Club Custom Summary Report July 1 through November 7, 2016

Jul 1 - Nov 7, 16

Ordinary Income/Expense	
Income	
Income	
_Prior Year Carry-Over	14,446.11
_Scholarship Fund Carry-Over	2,500.00
Direct Public Support	
Activity Fee	29,720.00
Corporate & Parent Donations	1,349.08
Individual Memberships	
Blue Membership	2,320.00
Jaguar Elite Membership	1,260.00
Silver Membership	150.00
Total Individual Memberships	3,730.00
Total Direct Public Support	34,799.08
Events Income	
All-State Crash Course	150.00
Banquet	4,120.00
Madrigal	40.00
Total Events Income	4,310.00
Other Types of Income	
Fundraising	
Concession Sales	83.23
End of Year CDs	25.00
Total Fundraising	108.23
MCC Income	1,120.00
Spirit Merchandise	4,190.00
Total Other Types of Income	5,418.23
Total Income	61,473.42
Total Income	61,473.42
Expense	
Expense	
Business Expenses	
Administration	144.47
Business Expense - Other	0.00
Group Liability Insurance	475.00
Merchant Card Expense	-27.68
Total Business Expenses	591.79
Competition Expenses	550.00
Events Expense	
All-State Crash Course	700.00
Madrigal Expense	
Costumes	441.25
Madrigal Expense - Other	113.32
Total Madrigal Expense	554.57
Pop Show Expense	
Pop Show Choreography	300.00
Total Pop Show Expense	300.00
Region Auditions Hosting	157.46
Uniform Purchase Expense	2,660.22
Total Events Expense	4,372.25

FMHS Choir Booster Club
Custom Summary Report
 July 1 through November 7, 2016

	Jul 1 - Nov 7, 16
Other Expenses	
Performance Expenses	
Uniform Cleaning Expense	178.97
Total Performance Expenses	178.97
Spirit Merchandise Expense	8,986.58
Total Other Expenses	9,165.55
Program Support	
Accompanists	550.00
Clinics	1,579.70
Commissioned Works	650.00
Music & Supplies	1,593.19
Scholarships	
Graduates	700.00
Private Voice Lessons	1,600.00
Total Scholarships	2,300.00
Teacher Expenses	
Conference, Convention, Meeting	764.63
Total Teacher Expenses	764.63
Tech Support	350.00
Total Program Support	7,787.52
Transportation/Social	
Social Event	1,470.20
Transportation Expenses	612.67
Total Transportation/Social	2,082.87
Total Expense	24,549.98
Total Expense	24,549.98
Net Ordinary Income	36,923.44
Other Income/Expense	
Other Income	
Non-Operating Income	
Auditions/Competitions Income	2,520.00
CLV Fundraising	-379.84
Dallas Stars Game	985.00
Out of State Trip Income	39,128.96
PY Required Carryover	2,000.00
TFME	150.00
Total Non-Operating Income	44,404.12
Total Other Income	44,404.12
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	2,695.00
Dallas Stars Game	795.00
Out of State Trip Expense	39,900.00
TFME	165.00
Total Non-Operating Expenses	43,555.00
Total Other Expense	43,555.00
Net Other Income	849.12
Net Income	37,772.56