

BOARD MEMBER MEETING MINUTES

November 6, 2017

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club
2201 Long Prairie Rd, Suite 107-715
Flower Mound, TX 75022
www.fmhschoir.com

Board members in attendance: Kristine Ostermann, President; Elaine Curtis, Vice President; Jodi Rhinehart-Doty, Secretary; Jason Hewitt, Treasurer; Melissa Alexander, Assistant Treasurer; Shelley Craig and Michele Diguette, Special Events. Others in attendance: Dr. Mark Rohwer, Director

Kristine Ostermann, President, called the meeting to order at 6:31 p.m.
Quorum was established.

Secretary's Minutes (Jodi Rhinehart-Doty)

- Jodi presented the 10/02/17 Board Meeting Minutes. The minutes were reviewed and discussed. Jason Hewitt motioned to approve the minutes as presented. Elaine Curtis Seconded. Motion passed.

Treasurer's Report (Jason Hewitt) – See attached

Current Financial Report:

For Period 10-1-17 to 10-31-17

Starting Balance 10/1/17	\$42,706.99
Deposits of	+\$28,431.17
Debits of	-\$22,465.33
Ending Balance 11/1/17	\$48,672.83

- Canada Trip - Everyone has paid up through their second payment. Third payment is due 11/27/17.
- Budget Amendments - we will wait until the middle of the school year to review budget line items and bring budget to actual.
- We may set up a special committee to look over budget and consolidate different budget categories and clarify category usage.
- Madrigal Sales - Madrigal is already 67% sold out and sales opened yesterday!

Madrigal (Michele Diguette)

- Madrigal is progressing nicely
- Michele is still looking for a caterer and spoke with several places and will make decision soon.
- Costumes - Shelley Craig is going to oversee costumes and will set up fittings this week.
- Need to set up volunteer jobs on Charms. Michele is going to work with Ms. Swartwood on that.
- Dr. Rohwer is working on the program and it will be to the printer before Thanksgiving.
- Ticket Sales -
 - Ticket sales started on 11/5 and are 67% sold out so far!
 - The link will be added to the choir website as well.
 - Depending on how sales go the rest of this week, we may advertise in the PTSA newsletter.

Upcoming Events (Dr. Rohwer and Kristine Ostermann)

- 11/7/17 - Middle School Regional at FMHS. Some students are volunteering to help.
- 11/14/17 - Pre-Area All State Auditions at Ryan High School in Denton. 28 students are participating.
- 11/15/17 - Cluster Concert
 - FMHS choirs and middle school feeder choirs will perform

- Lewisville High School a capella group, Maroon 9, will perform
- Eagle Scout Project for Austin Curtis - will collect money for the Durham Middle School Choir program
- Durham Middle School Choir will perform
- 11/17-18/17 - C'est la Vie and Vocal/ease are attending the Sing! Texas Vocal Arts Festival competition in Rockwall. Vocal/ease will also compete in competition.
- November - last busy month for Voice Techs - they will student teach in the spring. One of them may stay on with FMHS choir. Amanda Hinders (Clinician) will stay and help with musical.
- 12/12/17 - Coffee House at 7:00pm - Jag Chorale and Chamber Singers
- 12/16/17 - Holiday Concert
 - Jag Chorale and WCC will perform
 - Will be held at FMUMC at 11:00am
 - Dr. Hightower from UNT will be helping
- 1/20/18 - Mystery Party
 - Fun social activity
 - Students who sign up will take bus for a fun time, but do not know what they are going to be doing
 - Cost will be \$50 which covers bus, food, and activity
- 2/24/18 - Solo/Ensemble
 - Need to collect fees in advance for this. Dates for fee collection will be determined soon.

Kristine Ostermann, President adjourned the meeting at 7:11 p.m.

Minutes submitted by Jodi Rhinehart-Doty, Secretary

FMHS Choir Booster Club
Custom Summary Report
 July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Ordinary Income/Expense	
Income	
Income	
Prior Year Carry-Over	17,192.28
Scholarship Fund Carry-Over	2,200.00
Direct Public Support	
Activity Fee	27,143.45
Corporate & Parent Donations	1,045.81
Individual Memberships	
Blue Membership	20.00
Individual Memberships - Other	3,696.00
Total Individual Memberships	<u>3,716.00</u>
Total Direct Public Support	31,905.26
Events Income	
All-State Crash Course	175.12
Banquet	3,780.00
Total Events Income	3,955.12
Other Types of Income	
Fundraising	906.00
Spirit Merchandise	3,416.96
Total Other Types of Income	<u>4,322.96</u>
Total Income	<u>59,575.62</u>
Total Income	59,575.62
Expense	
Expense	
Business Expenses	
Administration	417.09
Business Expense - Other	280.57
Group Liability Insurance	475.00
Merchant Card Expense	24.90
Business Expenses - Other	0.00
Total Business Expenses	1,197.56
Competition Expenses	
TMEA State/Region Fees	590.00
Total Competition Expenses	590.00
Events Expense	
All-State Crash Course	525.00
Banquet Expense	
Venue	1,200.00
Total Banquet Expense	1,200.00
Madrigal Expense	
Production	804.09
Total Madrigal Expense	804.09
Uniform Purchase Expense	1,523.83
Total Events Expense	4,052.92
Other Expenses	
Performance Expenses	
Extended Works	720.00
Performance Expenses - Other	200.00
Total Performance Expenses	920.00

**FMHS Choir Booster Club
 Custom Summary Report
 July 2017 through June 2018**

	<u>Jul '17 - Jun 18</u>
Spirit Merchandise Expense	9,934.49
Total Other Expenses	10,854.49
Program Support	
Accompanists	600.00
Music & Supplies	3,420.12
Scholarships	
Activity Fee Waived	140.00
Graduates	0.00
Private Voice Lessons	960.00
Total Scholarships	1,100.00
Teacher Expenses	
Conference, Convention, Meeting	522.75
Total Teacher Expenses	522.75
Tech Support	2,195.00
Total Program Support	7,837.87
Transportation/Social	
Social Event	440.83
Transportation Expenses	110.00
Total Transportation/Social	550.83
Total Expense	25,083.67
Total Expense	25,083.67
Net Ordinary Income	34,491.95
Other Income/Expense	
Other Income	
Non-Operating Income	
Auditions/Competitions Income	3,685.00
Dallas Stars Game	15.00
Jag Retreat	420.00
Misc Events	173.00
Out of State Trip Income	25,958.17
PY Required Carryover	2,000.00
TFME	45.00
Total Non-Operating Income	32,296.17
Total Other Income	32,296.17
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	3,835.00
Dallas Stars Game	-15.00
Jag Event	1,340.61
Misc Event	984.68
Next Year Req'd Carry-Forward	2,000.00
Out of State Trip Expense	13,000.00
TFME	180.00
Total Non-Operating Expenses	21,325.29
Total Other Expense	21,325.29
Net Other Income	10,970.88
Net Income	45,462.83