

# BOARD MEMBER MEETING MINUTES

*November 6, 2017*

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club  
2201 Long Prairie Rd, Suite 107-715  
Flower Mound, TX 75022  
www.fmhschoir.com

Board members in attendance: Kristine Ostermann, President; Elaine Curtis, Vice President; Jodi Rhinehart-Doty, Secretary; Jason Hewitt, Treasurer; Melissa Alexander, Assistant Treasurer; Shelley Craig and Michele Diguette, Special Events. Others in attendance: Dr. Mark Rohwer, Director

Kristine Ostermann, President, called the meeting to order at 6:31 p.m.  
Quorum was established.

## Secretary's Minutes (Jodi Rhinehart-Doty)

- Jodi presented the 10/02/17 Board Meeting Minutes. The minutes were reviewed and discussed. Jason Hewitt motioned to approve the minutes as presented. Elaine Curtis Seconded. Motion passed.

## Treasurer's Report (Jason Hewitt) – See attached Current Financial Report:

For Period 10-1-17 to 10-31-17

Starting Balance 10/1/17	42,706.99
Deposits of	+48,431.17
Debits of	-22,465.33
Ending Balance 11/1/17	48,672.82

- Canada Trip - Everyone has paid up through their second payment. Third payment is due 11/27/17.
- Budget Amendments - we will wait until the middle of the school year to review budget line items and bring budget to actual.
- We may set up a special committee to look over budget and consolidate different budget categories and clarify category usage.
- Madrigal Sales - Madrigal is already 67% sold out and sales opened yesterday!

## Madrigal (Michele Diguette)

- Madrigal is progressing nicely
- Michele is still looking for a caterer and spoke with several places and will make decision soon.
- Costumes - Shelley Craig is going to oversee costumes and will set up fittings this week.
- Need to set up volunteer jobs on Charms. Michele is going to work with Ms. Swartwood on that.
- Dr. Rohwer is working on the program and it will be to the printer before Thanksgiving.
- Ticket Sales -
  - Ticket sales started on 11/5 and are 67% sold out so far!
  - The link will be added to the choir website as well.
  - Depending on how sales go the rest of this week, we may advertise in the PTSA newsletter.

## Upcoming Events (Dr. Rohwer and Kristine Ostermann)

- 11/7/17 - Middle School Regional at FMHS. Some students are volunteering to help.
- 11/14/17 - Pre-Area All State Auditions at Ryan High School in Denton. 28 students are participating.
- 11/15/17 - Cluster Concert
  - FMHS choirs and middle school feeder choirs will perform

- Lewisville High School a capella group, Maroon 9, will perform
- Eagle Scout Project for Austin Curtis - will collect money for the Durham Middle School Choir program
- Durham Middle School Choir will perform
- 11/17-18/17 - C'est la Vie and Vocal/ease are attending the Sing! Texas Vocal Arts Festival competition in Rockwall. Vocal/ease will also compete in competition.
- November - last busy month for Voice Techs - they will student teach in the spring. One of them may stay on with FMHS choir. Amanda Hinders (Clinician) will stay and help with musical.
- 12/12/17 - Coffee House at 7:00pm - Jag Chorale and Chamber Singers
- 12/16/17 - Holiday Concert
  - Jag Chorale and WCC will perform
  - Will be held at FMUMC at 11:00am
  - Dr. Hightower from UNT will be helping
- 1/20/18 - Mystery Party
  - Fun social activity
  - Students who sign up will take bus for a fun time, but do not know what they are going to be doing
  - Cost will be \$50 which covers bus, food, and activity
- 2/24/18 - Solo/Ensemble
  - Need to collect fees in advance for this. Dates for fee collection will be determined soon.

Kristine Ostermann, President adjourned the meeting at 7:11 p.m.

Minutes submitted by Jodi Rhinehart-Doty, Secretary



**FMHS Choir Booster Club**  
**Custom Summary Report**  
 July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Income</b>	
Prior Year Carry-Over	17,192.28
Scholarship Fund Carry-Over	2,200.00
<b>Direct Public Support</b>	
Activity Fee	27,143.45
Corporate & Parent Donations	1,045.81
<b>Individual Memberships</b>	
Blue Membership	20.00
Individual Memberships - Other	3,696.00
<b>Total Individual Memberships</b>	<u>3,716.00</u>
<b>Total Direct Public Support</b>	31,905.26
<b>Events Income</b>	
All-State Crash Course	175.12
Banquet	3,780.00
<b>Total Events Income</b>	3,955.12
<b>Other Types of Income</b>	
Fundraising	906.00
Spirit Merchandise	3,416.96
<b>Total Other Types of Income</b>	<u>4,322.96</u>
<b>Total Income</b>	<u>59,575.62</u>
<b>Total Income</b>	59,575.62
<b>Expense</b>	
<b>Expense</b>	
<b>Business Expenses</b>	
Administration	417.09
Business Expense - Other	280.57
Group Liability Insurance	475.00
Merchant Card Expense	24.90
Business Expenses - Other	0.00
<b>Total Business Expenses</b>	<u>1,197.56</u>
<b>Competition Expenses</b>	
TMEA State/Region Fees	590.00
<b>Total Competition Expenses</b>	590.00
<b>Events Expense</b>	
All-State Crash Course	525.00
Banquet Expense	
Venue	1,200.00
<b>Total Banquet Expense</b>	1,200.00
<b>Madrigal Expense</b>	
Production	804.09
<b>Total Madrigal Expense</b>	804.09
Uniform Purchase Expense	1,523.83
<b>Total Events Expense</b>	4,052.92
<b>Other Expenses</b>	
<b>Performance Expenses</b>	
Extended Works	720.00
Performance Expenses - Other	200.00
<b>Total Performance Expenses</b>	<u>920.00</u>

**FMHS Choir Booster Club  
 Custom Summary Report  
 July 2017 through June 2018**

	<u>Jul '17 - Jun 18</u>
Spirit Merchandise Expense	9,934.49
<b>Total Other Expenses</b>	<b>10,854.49</b>
<b>Program Support</b>	
Accompanists	600.00
Music & Supplies	3,420.12
Scholarships	
Activity Fee Waived	140.00
Graduates	0.00
Private Voice Lessons	960.00
<b>Total Scholarships</b>	<b>1,100.00</b>
<b>Teacher Expenses</b>	
Conference, Convention, Meeting	522.75
<b>Total Teacher Expenses</b>	<b>522.75</b>
Tech Support	2,195.00
<b>Total Program Support</b>	<b>7,837.87</b>
<b>Transportation/Social</b>	
Social Event	440.83
Transportation Expenses	110.00
<b>Total Transportation/Social</b>	<b>550.83</b>
<b>Total Expense</b>	<b>25,083.67</b>
<b>Total Expense</b>	<b>25,083.67</b>
<b>Net Ordinary Income</b>	<b>34,491.95</b>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
<b>Non-Operating Income</b>	
Auditions/Competitions Income	3,685.00
Dallas Stars Game	15.00
Jag Retreat	420.00
Misc Events	173.00
Out of State Trip Income	25,958.17
PY Required Carryover	2,000.00
TFME	45.00
<b>Total Non-Operating Income</b>	<b>32,296.17</b>
<b>Total Other Income</b>	<b>32,296.17</b>
<b>Other Expense</b>	
<b>Non-Operating Expenses</b>	
Auditions/Competitions Expense	3,835.00
Dallas Stars Game	-15.00
Jag Event	1,340.61
Misc Event	984.68
Next Year Req'd Carry-Forward	2,000.00
Out of State Trip Expense	13,000.00
TFME	180.00
<b>Total Non-Operating Expenses</b>	<b>21,325.29</b>
<b>Total Other Expense</b>	<b>21,325.29</b>
<b>Net Other Income</b>	<b>10,970.88</b>
<b>Net Income</b>	<b>45,462.83</b>