

# BOARD MEMBER MEETING MINUTES

*October 6, 2016*

Attendance: See Attached

Location: Choir Room

FMHS Choir Booster Club  
2201 Long Prairie Rd, Suite 107-715  
Flower Mound, TX 75022  
www.fmhschoir.com

Board members in attendance: Ellen Weaver, President; Elaine Curtis, Vice President; Kristine Ostermann, Treasurer; Jodi Rhinehart-Doty, Secretary; Lori Ford, Special Events; Jennifer Lauridia, Special Events; Elizabeth Paladino, Publicity. Others in attendance: Dr. Mark Rohwer, Director; Lindsay Swartwood, Assistant Director

Ellen Weaver, Board President called the meeting to order at 6:36pm.  
Quorum was established.

## **Director's Report** (Ms. Swartwood & Dr. Rohwer)

- Fall Choral Showcase is Monday, 10/17/16
  - It was moved from Tuesday, 10/18/16 due to the PSAT on Wednesday, 10/19/16
- Region Round of All State is Monday, 10/24/16 at Marcus
  - This is for girls who advanced from Phase 1 and boys - about 70 from FMHS
  - Bus will take students to Marcus and will stay to end. Students may leave when they are finished
- Choir Social Event - Trunk or Treat on Saturday, 10/29/16
  - Hosted by Jag Chorale and for all choir families
  - Movie will be shown after Trunk or Treat
- Mooya Night will be Tuesday, 11/1/16 from 4:30pm until 9:00pm
- Two ways to help FMHS Choir while shopping - a portion of purchases can be redirected to the FMHS Choir
  - Amazon Smile - go to smile.amazon.com and select "Flower Mound High School Choir Booster Club"
  - Tom Thumb Good Neighbor Program - link your grocery card to FMHS Choir
  - Dr. Rohwer is going to send e-mail out to choir families informing them of these two programs
- MCC Trip - ADA in Minneapolis
  - MCC is a UIL group so the district will provide assistance for trip
  - Fundraising may be needed to help cover costs not paid by the district and parents - considering using Snap Raise
  - Parent meeting for MCC will be directly after General Booster Club meeting tonight

## **C'est la Vie Fundraising** (Jodi Rhinehart-Doty)

- Fundraising is needed to help cover the costs for the C'est la Vie trip to New York in April 2017
- Jodi Rhinehart-Doty is on the Fundraising Committee for C'est la Vie. She presented ideas that the committee is currently working with and is going to bring back the Board's comments/concerns to the committee:
  - Go Fund Me site - Dr. Rohwer mentioned using Snap Raise
  - Holiday Party for elementary students on 12/3/16
  - Raffle - concerns over raffle guidelines were brought up

## **Special Events Report** (Lori Ford)

- A Madrigal meeting will be held directly after General Booster Club meeting tonight

## **President's Report** (Ellen Weaver)

- Ellen introduced Elizabeth Paladino as our new Board Member for Publicity

**Treasurer's Report** (Kristine Ostermann) – See attachments

**Current Financial Report:**

Balance as of 09/12/16	\$ 20,919.85
Income for Period 09/13/16-10/06/16	\$50,325.00
Expense for Period 09/13/16-10/06/16	\$(31,876.18)
Net Change for Period 09/13/16-10/06/16	\$18,448.82
Balance as of 10/06/16	\$39,368.67

**Proposed Budget Amendments:**

- Kristine presented the proposed budget amendments (see attachments) and asked for any questions. After brief discussion Jodi Rhinehart-Doty motioned to approve the budget amendments as presented. Jennifer Lauridia Seconded. Motion passed.

**Secretary's Minutes** (Jodi Rhinehart-Doty)

- Jodi presented the 9/12/16 Board Meeting Minutes. Minutes were reviewed. Kristine Ostermann motioned to approve the minutes as presented. Lori Ford Seconded. Motion passed.

Ellen Weaver, Board President adjourned the meeting at 7:23pm

Minutes submitted by Jodi Rhinehart-Doty, Secretary



**FMHS Choir Booster Club**  
**Custom Summary Report**  
 September 13 through October 6, 2016

	Sep 13 - Oct 6, 16
Ordinary Income/Expense	
Income	
Income	
Direct Public Support	
Activity Fee	21,350.00
Corporate & Parent Donations	593.95
Individual Memberships	
Blue Membership	1,680.00
Jaguar Elite Membership	360.00
Silver Membership	100.00
<u>Total Individual Memberships</u>	<u>2,140.00</u>
Total Direct Public Support	24,083.95
Events Income	
Banquet	2,280.00
<u>Total Events Income</u>	<u>2,280.00</u>
Other Types of Income	
Fundraising	
Concession Sales	519.20
<u>Total Fundraising</u>	<u>519.20</u>
MCC Income	1,120.00
Spirit Merchandise	2,850.00
<u>Total Other Types of Income</u>	<u>4,489.20</u>
<u>Total Income</u>	<u>30,853.15</u>
Total Income	30,853.15
Expense	
Expense	
Business Expenses	
Business Expense - Other	0.00
Merchant Card Expense	-30.80
<u>Total Business Expenses</u>	<u>-30.80</u>
Events Expense	
Uniform Purchase Expense	1,093.64
<u>Total Events Expense</u>	<u>1,093.64</u>
Other Expenses	
Performance Expenses	
Uniform Cleaning Expense	147.00
<u>Total Performance Expenses</u>	<u>147.00</u>
Spirit Merchandise Expense	6,514.97
<u>Total Other Expenses</u>	<u>6,661.97</u>
Program Support	
Accompanists	550.00
Clinics	900.00
Music & Supplies	183.25
Scholarships	
Graduates	500.00
Private Voice Lessons	160.00
<u>Total Scholarships</u>	<u>660.00</u>
Tech Support	350.00
<u>Total Program Support</u>	<u>2,643.25</u>

FMHS Choir Booster Club  
Custom Summary Report  
September 13 through October 6, 2016

	<u>Sep 13 - Oct 6, 16</u>
Transportation/Social	
Social Event	140.45
Transportation Expenses	<u>612.67</u>
Total Transportation/Social	753.12
Total Expense	<u>11,121.18</u>
Total Expense	<u>11,121.18</u>
Net Ordinary Income	19,731.97
Other Income/Expense	
Other Income	
Non-Operating Income	
Auditions/Competitions Income	2,520.00
Out of State Trip Income	16,831.85
TFME	<u>120.00</u>
Total Non-Operating Income	19,471.85
Total Other Income	19,471.85
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	2,695.00
Out of State Trip Expense	<u>18,060.00</u>
Total Non-Operating Expenses	20,755.00
Total Other Expense	<u>20,755.00</u>
Net Other Income	<u>-1,283.15</u>
Net Income	<u><u>18,448.82</u></u>

FMHS Choir Booster Club  
Custom Summary Report  
July 1 through October 6, 2016

	Jul 1 - Oct 6, 16
Ordinary Income/Expense	
Income	
Income	
_Prior Year Carry-Over	14,446.11
_Scholarship Fund Carry-Over	2,500.00
Direct Public Support	
Activity Fee	29,190.00
Corporate & Parent Donations	1,222.20
Individual Memberships	
Blue Membership	2,320.00
Jaguar Elite Membership	1,260.00
Silver Membership	150.00
Total Individual Memberships	3,730.00
Total Direct Public Support	34,142.20
Events Income	
All-State Crash Course	150.00
Banquet	4,120.00
Total Events Income	4,270.00
Other Types of Income	
Fundraising	
Concession Sales	519.20
End of Year CDs	25.00
Total Fundraising	544.20
MCC Income	1,120.00
Spirit Merchandise	4,190.00
Total Other Types of Income	5,854.20
Total Income	61,212.51
Total Income	61,212.51
Expense	
Expense	
Business Expenses	
Administration	144.47
Business Expense - Other	0.00
Group Liability Insurance	475.00
Merchant Card Expense	-27.68
Total Business Expenses	591.79
Competition Expenses	550.00
Events Expense	
All-State Crash Course	700.00
Pop Show Expense	
Pop Show Choreography	300.00
Total Pop Show Expense	300.00
Uniform Purchase Expense	2,660.22
Total Events Expense	3,660.22
Other Expenses	
Performance Expenses	
Uniform Cleaning Expense	178.97
Total Performance Expenses	178.97
Spirit Merchandise Expense	8,986.58
Total Other Expenses	9,165.55

FMHS Choir Booster Club  
Custom Summary Report  
July 1 through October 6, 2016

	Jul 1 - Oct 6, 16
Program Support	
Accompanists	550.00
Clinics	900.00
Commissioned Works	250.00
Music & Supplies	1,479.19
Scholarships	
Graduates	700.00
Private Voice Lessons	1,600.00
Total Scholarships	2,300.00
Teacher Expenses	
Conference, Convention, Meeting	764.63
Total Teacher Expenses	764.63
Tech Support	350.00
Total Program Support	6,593.82
Transportation/Social	
Social Event	1,386.64
Transportation Expenses	612.67
Total Transportation/Social	1,999.31
Total Expense	22,560.69
Total Expense	22,560.69
Net Ordinary Income	38,651.82
Other Income/Expense	
Other Income	
Non-Operating Income	
Auditions/Competitions Income	2,520.00
Out of State Trip Income	16,831.85
PY Required Carryover	2,000.00
TFME	120.00
Total Non-Operating Income	21,471.85
Total Other Income	21,471.85
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	2,695.00
Out of State Trip Expense	18,060.00
Total Non-Operating Expenses	20,755.00
Total Other Expense	20,755.00
Net Other Income	716.85
Net Income	39,368.67

# Proposed Budget Amendments

FMHS Choir Booster Club  
Profit & Loss Budget vs. Actual  
July 2018 through June 2017

	Jul '16 - Jun 17	Budget	\$ Over Budget	Proposed Adjustment	New Budget	New Remaining Budget	Notes
Ordinary Income/Expense							
Income							
Income							
Prior Year Carry-Over	14,446.11	-4,725.00	9,121.11	9,121.11	14,446.11	0.00	0.00
Scholarship Fund Carry-Over	2,500.00	2,500.00	0.00				
Direct Public Support	26,185.00	28,050.00	(1,865.00)	1,865.00	26,185.00	0.00	0.00
Activity Fee	1,222.20	1,500.00	(277.80)				
Corporate & Parent Donations							
Individual Memberships	2,320.00	4,000.00	(1,680.00)				
Blue Membership	1,260.00						
Jaguar Elite Membership	150.00						
Silver Membership	0.00	4,000.00	(4,000.00)				
Individual Memberships - Other	3,230.00	-4,000.00	7,230.00				
Total Individual Memberships	3,230.00	-4,000.00	7,230.00				
Scholarship Donations	0.00	250.00	(250.00)				
Total Direct Public Support	34,142.20	33,750.00	392.20				
Events Income							
All-State Crash Course	150.00	1,000.00	(850.00)				
Banquet	4,120.00	10,000.00	(5,880.00)				
Coffee House	0.00	1,000.00	(1,000.00)				
Madrigal	0.00	12,000.00	(12,000.00)				
Pop Show Income	0.00	16,000.00	(16,000.00)				
Region Auditions Hosting	0.00	0.00	0.00				
Total Events Income	4,270.00	40,000.00	(35,730.00)				
Other Types of Income							
Fundraising							
Concession Sales	519.20						
End of Year CDs	25.00						
Fundraising - Other	0.00	1,000.00	(1,000.00)				
Total Fundraising	544.20	1,000.00	(455.80)				
MCC Income	1,120.00	5,000.00	(3,880.00)				
Spirit Merchandise	4,190.00	6,000.00	(1,810.00)				
Total Other Types of Income	5,854.20	6,000.00	(145.80)				
Total Income	61,212.51	86,975.00	(25,762.49)				
Total Income	61,212.51	86,975.00	(25,762.49)	10641.11	97,616.11	36,403.60	
Expense							
Business Expenses							
Administration	144.47	500.00	(355.53)				
Business Expense - Other	0.00	475.00	(475.00)				
Group Liability Insurance	(27.68)	100.00	(127.68)				
Merchant Card Expense	591.79	1,075.00	(483.21)				
Total Business Expenses	550.00	3,000.00	(2,450.00)				
Events Expense							
All-State Crash Course	700.00	1,250.00	(550.00)				
Banquet Expense	0.00	10,300.00	(10,300.00)				
Coffee House	0.00	100.00	(100.00)				
Madrigal Expense	0.00	9,000.00	(9,000.00)				
Pop Show Expense	300.00						
Pop Show Choreography	0.00	8,000.00	(8,000.00)				
Pop Show Expense - Other	300.00	8,000.00	(7,700.00)				
Total Pop Show Expense	0.00	0.00	0.00				
Region Auditions Hosting	2,690.32	500.00	2,190.32				
Uniform Purchase Expense	0.00	3,000.00	(3,000.00)				
Women's Invitational	3,660.22	32,150.00	(28,489.78)				
Total Events Expense							



# Proposed Budget Amendments

FHMHS Choir Booster Club  
Profit & Loss Budget vs. Actual  
July 2016 through June 2017

	Jul '16 - Jun '17	Budget	\$ Over Budget	Proposed Adjustment	New Budget	New Remaining Budget	Notes
<b>Other Expenses</b>							
Discretionary Board Fund	0.00	500.00	(500.00)				
Fundraising Expense	0.00	250.00	(250.00)	2,543.11	2,943.11	2,943.11	2,543.11 (Funds taken for additional added funds - not yet used spend additional expense)
Performance Expenses							
Extended Works	0.00	5,500.00	(5,500.00)				
Performance Expenses - Other	0.00	3,000.00	(3,000.00)				
Uniform Cleaning Expense	178.97	1,000.00	(821.03)				
Total Performance Expenses	178.97	9,500.00	(9,321.03)				
Spirit Merchandise Expense	8,598.94	8,500.00	98.94				
Total Other Expenses	9,165.55	16,750.00	(7,584.45)	2,543.11	19,293.11	19,293.11	13.49 (increased additional paid dues (total dues=900) dues added to memo fundraise - \$5.00)
Program Support							
Accompanists	550.00	2,000.00	(1,450.00)				
Clinics	900.00	6,000.00	(5,100.00)				
Choreography							
Commissioned Works	250.00	5,500.00	(5,250.00)				
Music & Supplies	1,479.19	3,500.00	(2,020.81)	2,000.00	5,500.00	5,500.00	2,000.00 (New budget category)
Scholarships							
Graduates	700.00						
Private Voice Lessons	1,600.00						
Scholarships - Other	0.00	10,000.00	(10,000.00)				
Total Scholarships	2,300.00	10,000.00	(7,700.00)				
Teacher Expenses							
Conference, Convention, Meeting	764.63	2,000.00	(1,235.37)				
Total Teacher Expenses	764.63	2,000.00	(1,235.37)				
Tech Support	350.00	2,000.00	(1,650.00)				
Total Program Support	6,593.82	31,000.00	(24,406.18)				
Social Event	1,386.64	1,500.00	(113.36)				
Transportation Expenses	612.67	1,500.00	(887.33)				
Total Transportation/Social	1,999.31	3,000.00	(1,000.69)				
Total Expense	22,560.69	86,975.00	(64,414.31)				
Net Ordinary Income	22,560.69	86,975.00	(64,414.31)				
Other Income/Expense	38,651.82	0.00	38,651.82	10,641.11	10,641.11	(28,010.71)	
Other Income							
Non-Operating Income							
Auditions/Competitions Income	2,520.00						
Out of State Trip Income	16,831.85						
PY Required Carryover	2,000.00	2,000.00	0.00				
TFME	120.00						
Total Non-Operating Income	21,471.85	2,000.00	19,471.85				
Other Expense	21,471.85	2,000.00	19,471.85				
Non-Operating Expenses							
Auditions/Competitions Expense	2,695.00						
Next Year Req'd Carry-Forward	2,000.00	2,000.00	0.00				
Out of State Trip Expense	18,060.00						
Total Non-Operating Expenses	22,755.00	2,000.00	20,755.00				
Total Other Expense	22,755.00	2,000.00	20,755.00				
Net Other Income	(1,283.15)	0.00	(1,283.15)				
Net Income	37,368.67	0.00	37,368.67				