

# BOARD MEMBER MEETING MINUTES

*October 2, 2017*

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club  
2201 Long Prairie Rd, Suite 107-715  
Flower Mound, TX 75022  
www.fmhschoir.com

Board members in attendance: Kristine Ostermann, President; Elaine Curtis, Vice President; Jodi Rhinehart-Doty, Secretary; Jason Hewitt, Treasurer; Melissa Alexander, Assistant Treasurer; Shelley Craig and Michele Diguette, Special Events; Elizabeth Paladino, Publicity. Others in attendance: Dr. Mark Rohwer, Director; Lindsay Swartwood, Assistant Director

Kristine Ostermann, President called the meeting to order at 6:33 p.m.  
Quorum was established.

## **Secretary's Minutes** (Jodi Rhinehart-Doty)

- Jodi presented the 9/11/17 Board Meeting Minutes. The minutes were reviewed and discussed. Jason Hewitt motioned to approve the minutes as presented. Kristine Ostermann Seconded. Motion passed.

## **Treasurer's Report** (Jason Hewitt) – See attached **Current Financial Report:**

For Period 9-1-17 to 9-29-17

Previous Balance	\$25,758.59
Deposits	+ \$23,932.95
Expenses	- \$6,984.55
Current Balance	\$42,706.99

## **Uniforms/Formalwear** (Kristine Ostermann)

- One new student needs to be measured - Shelley Craig is going to get her fitted
- All other students are fitted
- New uniforms have been ordered

## **Thank You's** (Kristine Ostermann)

- Thanks to everyone who helped with the uniform/formalwear fittings
- Thanks to everyone who helped with tailgate

## **Madrigal** (Michele Diguette)

- The Madrigal Committee had first meeting
- Budget Questions - Michele is going to work with Kristine and Jason to look at the receipts from last year to see specific expenses. Current budget just gives lump sum for total for Madrigal.
- Costumes -
  - we have costumes for about 200-210 students
  - about 100 being for peasants and about 105 for royalty
  - returning seniors will be royalty
  - Shelley Craig is going to oversee costumes and will set up fittings the first week of November

- Ticket Sales -
  - ticket sales will be online through Brown Paper Tickets
  - Jason and Michele will work on the seating chart for on-line sales
  - Prices will most likely remain the same (\$12 matinee/\$20 dinner) but Michele is double checking the costs
  - Madrigal Committee Meeting - Thursday, 10/5 at 7:00pm. Tour FM9 to see location.
  - Ask for more volunteers at General Booster Club Meeting tonight 10/2

### **Fall Showcase** (Kristine Ostermann)

- 10/23 at 7:00pm
- 40 students from Midway HS Men's Choir will arrive at 4:00pm. They will eat with MCC at 5:15. Jason is going to order pizza and get water for the guys.
- We need several volunteers to help clean up the cafeteria after their dinner
- All FMHS choirs will perform as well as the Midway HS Men's Choir

### **Director's Report** (Dr. Rohwer)

- Budget - need to look at budget and see how to allocate money to Voice Techs and Amanda Hinders who is a Clinician and is helping out like an additional Choir Director. They help with JV Voice Lessons and with Musical. How should they be handled in budget - under Choir Support, Tech Support, or somewhere else? Jason, Kristine and Doc are going to talk through that.
- 10/13 - Dr. Jamey Kelley from UNT will be on campus to have a brown bag lunch with students interested in music education majors - during A lunch in choir room
- 10/29 - C'est la Vie and Vocal/ease will open for the Princeton Nassoons at Lakeside DFW

### **Director's Report** (Ms. Swartwood)

- 10/5 - 9/10 Honor Choir practice sectional
- 10/17 - All State Rehearsal and 9/10 Honor Choir practice sectional
- 10/18 - All State Rehearsal and 9/10 Honor Choir practice sectional
- 10/21 - C'est la Vie sings National Anthem at the 2017 JDRF One Walk - carpool there
- 10/24 - Region 2: 9/10 Honor Choir auditions
- 10/30 - Region 2 Choir Sectional
- 11/4 - Region 2 Clinic/Concert
- 11/18 - C'est la Vie and Vocal/ease Sing! Texas a cappella competition

### **Budget** (Jason Hewitt)

- Jason is going to review the budget and propose any necessary budget amendments at the November meetings

### **Taxes** (Kristine Ostermann)

- November 15 is the deadline to file taxes and Kristine is going to work with Jason on this

Kristine Ostermann, President adjourned the meeting at 7:22 p.m.

Minutes submitted by Jodi Rhinehart-Doty, Secretary





**FMHS Choir Booster Club  
 Custom Summary Report  
 July 2017 through June 2018**

	<u>Jul '17 - Jun 18</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Income</b>	
_Prior Year Carry-Over	17,192.28
_Scholarship Fund Carry-Over	2,200.00
<b>Direct Public Support</b>	
Activity Fee	26,863.45
Corporate & Parent Donations	1,045.81
Individual Memberships	3,696.00
<b>Total Direct Public Support</b>	<u>31,605.26</u>
<b>Events Income</b>	
All-State Crash Course	175.12
Banquet	3,780.00
<b>Total Events Income</b>	<u>3,955.12</u>
<b>Other Types of Income</b>	
Fundraising	906.00
Spirit Merchandise	3,416.96
<b>Total Other Types of Income</b>	<u>4,322.96</u>
<b>Total Income</b>	<u>59,275.62</u>
<b>Total Income</b>	59,275.62
<b>Expense</b>	
<b>Expense</b>	
<b>Business Expenses</b>	
Administration	330.50
Business Expense - Other	220.00
Group Liability Insurance	475.00
Merchant Card Expense	24.90
<b>Total Business Expenses</b>	<u>1,050.40</u>
<b>Events Expense</b>	
All-State Crash Course	525.00
Banquet Expense	
Venue	1,200.00
<b>Total Banquet Expense</b>	<u>1,200.00</u>
Uniform Purchase Expense	1,523.83
<b>Total Events Expense</b>	<u>3,248.83</u>
<b>Other Expenses</b>	
Performance Expenses	
Extended Works	500.00
<b>Total Performance Expenses</b>	<u>500.00</u>
Spirit Merchandise Expense	7,792.69
<b>Total Other Expenses</b>	<u>8,292.69</u>
<b>Program Support</b>	
Music & Supplies	3,282.86
<b>Scholarships</b>	
Activity Fee Waived	140.00
Graduates	0.00
Private Voice Lessons	640.00
<b>Total Scholarships</b>	<u>780.00</u>

FMHS Choir Booster Club  
Custom Summary Report  
July 2017 through June 2018

	<u>Jul '17 - Jun 18</u>
Teacher Expenses	
Conference, Convention, Meeting	522.75
Total Teacher Expenses	522.75
Tech Support	685.00
Total Program Support	5,270.61
Transportation/Social	
Social Event	115.49
Total Transportation/Social	115.49
Total Expense	17,978.02
Total Expense	17,978.02
Net Ordinary Income	41,297.60
Other Income/Expense	
Other Income	
Non-Operating Income	
Auditions/Competitions Income	2,090.00
Jag Retreat	420.00
PY Required Carryover	2,000.00
Total Non-Operating Income	4,510.00
Total Other Income	4,510.00
Other Expense	
Non-Operating Expenses	
Auditions/Competitions Expense	2,195.00
Dallas Stars Game	-435.00
Jag Event	1,340.61
Next Year Req'd Carry-Forward	2,000.00
Total Non-Operating Expenses	5,100.61
Total Other Expense	5,100.61
Net Other Income	-590.61
Net Income	<u>40,706.99</u>