

BOARD MEMBER MEETING MINUTES

March 21, 2017

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club
2201 Long Prairie Rd, Suite 107-715
Flower Mound, TX 75022
www.fmhschoir.com

Board members in attendance: Ellen Weaver, President; Elaine Curtis, Vice President; Kristine Ostermann, Treasurer; Jason Hewitt, Assistant Treasurer; Jodi Rhinehart-Doty, Secretary; Lori Ford, Special Events; Jennifer Lauridia, Special Events. Others in attendance: Dr. Mark Rohwer, Director

Elaine Curtis, Vice President, called the meeting to order at 6:35pm.
Quorum was established.

Secretary's Minutes (Elaine Curtis)

- Elaine presented the 2/6/17 Board Meeting Minutes. Minutes were reviewed and discussed. Jason Hewitt motioned to approve the minutes as presented. Kristine Ostermann Seconded. Motion passed.

Treasurer's Report (Kristine Ostermann) – See attachments

Current Financial Report:

| | |
|---|---------------|
| Balance as of 02/06/17: | \$28,715.75 |
| Income for Period 02/07/17-03/21/17 | \$20,723.84 |
| Expense for Period 02/07/17-03/21/17 | \$(24,045.03) |
| Net Change for Period 02/07/17-03/21/17 | \$(3,321.19) |

Balance as of 03/21/17: \$25,394.56

Tax Update

- Kristine updated the Board that she had received two letters from the IRS recently. One letter said that the Booster Club was all clear and ok, the other letter said that the booster club still owed money. Kristine is continuing to follow up with the IRS and get everything cleared up. (2014 is the year in question.)

Nominating Committee (Ellen Weaver)

- The Nominating Committee is Lori Ford, Jennifer Lauridia, Holly Egan, and Kristine Ostermann (alternate).
- The Board positions that will be open next year are:
 - President
 - Assistant Treasurer
 - Special Events - Madrigal Chair
 - Special Events - Banquet Chair
- The committee is still working on finding people to fill the open positions.

Director's Report/Calendar (Dr. Rohwer)

- MCC Trip to ACDA in Minneapolis. MCC did a fantastic job and had a great time!
- JV Coffeehouse #2 was well attended and went great.
- 4/3/17 - Chipotle Night Fundraiser - 5-9pm - Chipotle in Flower Mound
- 4/10/17 - Booster Club Meeting

C'est la Vie NYC Trip Fundraising (Ellen Weaver)

- Currently \$5,847.09 is still owed
- Chipotle Night - 4/3/17 from 5-9pm - Chipotle in Flower Mound
- Goodie Bags - C'est la Vie is selling Survival Kit goodie bags during midterm week during lunch (3/20-3/23); Lori Ford organized.
- Sell flowers at Pop Show (5/25 & 5/26) - Jodi Rhinehart-Doty is organizing
 - board discussed selling carnations vs. roses and decided to sell carnations only and price them 1 for \$2.00 or 3 for \$5.00. Purchase 300 to sell over the two nights
 - going to sell them just before the show each night
 - ask Ms. Swartwood to ask the C'est la Vie parents to donate ribbon and tissue paper and have them pick which night they will help sell
 - Jodi is going to donate the paper to make the tags
 - board is going to put this project on hold until the Board Meeting in April to check what the current amount owed is - it may not be needed

Choir Banquet (Jennifer Lauridia)

- The banquet will be Friday May 5th from 6-11pm
- Board agreed to up the number of attendees allowed at the banquet to 300 - Jennifer confirmed with the Embassy Suites Grapevine that they can accommodate 300
- Board agreed to set the ticket price at \$45 which is up \$5 from last year. This will help cover the costs. Any pre-purchased tickets by the students at the beginning of the year will remain at \$40.
- Senior tickets will go on sale first and sell 3/27-3/29 during lunch. They can purchase a ticket for themselves and two additional tickets. The limit is three tickets for all students.
- After April 10th Booster Club meeting the rest of the tickets will go on sale.
- Dinner will be grilled chicken breast with a honey beurre blanc sauce, roasted potatoes, and fresh vegetables
- Board is still deciding if we can do an additional video screen
- Senior Notes will be out at the banquet for anyone to sign. They will be available on April 13 for the students to sign
- List of students who pre-purchased tickets will be posted on board outside of choir room

Miscellaneous

- Lori Ford asked for some calendar clarifications:
 - April 3 is the Varsity Spring Concert
 - April 18 is the JV Spring Concert
 - NO Jag Chorale concert on May 20th - it has now been removed from Charms Calendar
- McKamy Talent Show Auction items - Jodi is giving two FMHS choir sweatshirts and two Pop Show tickets to Jennifer Kirby from McKamy Choir Booster club for their auction to raise money for a new sound system.

Ellen Weaver, President, adjourned the meeting at 7:30pm.

Minutes submitted by Jodi Rhinehart-Doty, Secretary

FMHS Choir Booster Club
Custom Summary Report
 February 7 through March 21, 2017

| | Feb 7 - Mar 21, 17 |
|---------------------------------|--------------------|
| Ordinary Income/Expense | |
| Income | |
| Income | |
| Direct Public Support | |
| Activity Fee | 700.00 |
| Corporate & Parent Donations | 184.73 |
| Individual Memberships | |
| Blue Membership | 60.00 |
| Total Individual Memberships | 60.00 |
| Total Direct Public Support | 944.73 |
| Events Income | |
| Coffee House | 350.00 |
| Total Events Income | 350.00 |
| Total Income | 1,294.73 |
| Total Income | 1,294.73 |
| Expense | |
| Expense | |
| Business Expenses | |
| Administration | 0.00 |
| Total Business Expenses | 0.00 |
| Events Expense | |
| Coffee House | 40.47 |
| Uniform Purchase Expense | 21.99 |
| Total Events Expense | 62.46 |
| Other Expenses | |
| Performance Expenses | |
| Performance Expenses - Other | 310.13 |
| Total Performance Expenses | 310.13 |
| Spirit Merchandise Expense | 339.25 |
| Total Other Expenses | 649.38 |
| Program Support | |
| Accompanists | 500.00 |
| Clinics | 850.88 |
| Music & Supplies | 166.00 |
| Teacher Expenses | |
| Conference, Convention, Meeting | 635.85 |
| Total Teacher Expenses | 635.85 |
| Total Program Support | 2,152.73 |
| Transportation/Social | |
| Transportation Expenses | -521.22 |
| Total Transportation/Social | -521.22 |
| Total Expense | 2,343.35 |
| Total Expense | 2,343.35 |
| Net Ordinary Income | -1,048.62 |

FMHS Choir Booster Club
Custom Summary Report
February 7 through March 21, 2017

| | Feb 7 - Mar 21, 17 |
|--------------------------------|------------------------------|
| Other Income/Expense | |
| Other Income | |
| Non-Operating Income | |
| ACDA Trip | 1,481.00 |
| Auditions/Competitions Income | 837.00 |
| CLV Fundraising | 1,804.43 |
| Misc Events | 8.78 |
| Out of State Trip Income | 15,297.90 |
| | <hr/> |
| Total Non-Operating Income | 19,429.11 |
| Total Other Income | 19,429.11 |
| Other Expense | |
| Non-Operating Expenses | |
| ACDA Trip | 3,375.87 |
| Auditions/Competitions Expense | 778.00 |
| Dallas Stars Game | 190.00 |
| Misc Event | -100.00 |
| Out of State Trip Expense | 17,457.81 |
| | <hr/> |
| Total Non-Operating Expenses | 21,701.68 |
| Total Other Expense | 21,701.68 |
| Net Other Income | -2,272.57 |
| Net Income | <hr/> -3,321.19 <hr/> |

**FMHS Choir Booster Club
 Custom Summary Report
 July 1, 2016 through March 21, 2017**

| | <u>Jul 1, '16 - Mar 21, 17</u> | |
|-------------------------------------|--------------------------------|------------------|
| Ordinary Income/Expense | | |
| Income | | |
| Income | | |
| _Prior Year Carry-Over | | 14,446.11 |
| _Scholarship Fund Carry-Over | | 2,500.00 |
| Direct Public Support | | |
| Activity Fee | 31,960.00 | |
| Corporate & Parent Donations | 2,027.41 | |
| Individual Memberships | | |
| Blue Membership | 2,480.00 | |
| Jaguar Elite Membership | 1,260.00 | |
| Silver Membership | 150.00 | |
| Total Individual Memberships | <u>3,890.00</u> | |
| Total Direct Public Support | | 37,877.41 |
| Events Income | | |
| All-State Crash Course | 150.00 | |
| Banquet | 4,200.00 | |
| Coffee House | 695.00 | |
| Madrigal | 12,216.00 | |
| Total Events Income | | <u>17,261.00</u> |
| Other Types of Income | | |
| Fundraising | | |
| Concession Sales | 83.23 | |
| End of Year CDs | 25.00 | |
| Total Fundraising | | <u>108.23</u> |
| MCC Income | 0.00 | |
| Spirit Merchandise | 4,554.00 | |
| Total Other Types of Income | | <u>4,662.23</u> |
| Total Income | | <u>76,746.75</u> |
| Total Income | | 76,746.75 |
| Expense | | |
| Expense | | |
| Business Expenses | | |
| Administration | 497.79 | |
| Business Expense - Other | 0.00 | |
| Group Liability Insurance | 475.00 | |
| Merchant Card Expense | -32.84 | |
| Total Business Expenses | | 939.95 |
| Competition Expenses | | 725.00 |
| Events Expense | | |
| All-State Crash Course | 700.00 | |
| Coffee House | 94.35 | |
| Madrigal Expense | | |
| Costumes | 2,280.51 | |
| Food | 4,192.38 | |
| Madrigal Expense - Other | 999.69 | |
| Production | 1,846.22 | |
| Total Madrigal Expense | | 9,318.80 |
| Pop Show Expense | | |
| Pop Show Choreography | 300.00 | |
| Total Pop Show Expense | | 300.00 |

**FMHS Choir Booster Club
 Custom Summary Report
 July 1, 2016 through March 21, 2017**

| | <u>Jul 1, '16 - Mar 21, 17</u> |
|------------------------------------|--------------------------------|
| Region Auditions Hosting | 157.46 |
| Uniform Purchase Expense | <u>2,682.21</u> |
| Total Events Expense | 13,252.82 |
| Other Expenses | |
| Performance Expenses | |
| Extended Works | 3,033.04 |
| Performance Expenses - Other | 585.13 |
| Uniform Cleaning Expense | <u>178.97</u> |
| Total Performance Expenses | 3,797.14 |
| Spirit Merchandise Expense | <u>10,043.95</u> |
| Total Other Expenses | 13,841.09 |
| Program Support | |
| Accompanists | 1,450.00 |
| Choreography | 350.00 |
| Clinics | 4,988.26 |
| Commissioned Works | 5,458.20 |
| Music & Supplies | 2,027.13 |
| Scholarships | |
| Graduates | 700.00 |
| Private Voice Lessons | <u>3,200.00</u> |
| Total Scholarships | 3,900.00 |
| Teacher Expenses | |
| Conference, Convention, Meeting | 1,400.48 |
| Teacher Expenses - Other | <u>15.00</u> |
| Total Teacher Expenses | 1,415.48 |
| Tech Support | <u>1,139.98</u> |
| Total Program Support | 20,729.05 |
| Transportation/Social | |
| Social Event | 1,602.98 |
| Transportation Expenses | <u>947.36</u> |
| Total Transportation/Social | 2,550.34 |
| Total Expense | <u>52,038.25</u> |
| Total Expense | <u>52,038.25</u> |
| Net Ordinary Income | 24,708.50 |
| Other Income/Expense | |
| Other Income | |
| Non-Operating Income | |
| ACDA Trip | 10,482.79 |
| Auditions/Competitions Income | 3,357.00 |
| CLV Fundraising | 2,476.59 |
| Dallas Stars Game | 985.00 |
| Misc Events | 478.78 |
| Out of State Trip Income | 110,146.53 |
| PY Required Carryover | 2,000.00 |
| TFME | <u>165.00</u> |
| Total Non-Operating Income | 130,091.69 |
| Total Other Income | 130,091.69 |

10:19 PM
03/17/17
Cash Basis

FMHS Choir Booster Club
Custom Summary Report
July 1, 2016 through March 21, 2017

| | Jul 1, '16 - Mar 21, 17 |
|--------------------------------|-------------------------|
| Other Expense | |
| Non-Operating Expenses | |
| ACDA Trip | 6,665.04 |
| Auditions/Competitions Expense | 3,298.00 |
| Dallas Stars Game | 985.00 |
| Misc Event | 478.78 |
| Out of State Trip Expense | 117,813.81 |
| TFME | 165.00 |
| Total Non-Operating Expenses | 129,405.63 |
| Total Other Expense | 129,405.63 |
| Net Other Income | 686.06 |
| Net Income | 25,394.56 |
