

BOARD MEMBER MEETING MINUTES

February 6, 2017

Attendance: See Attached

Location: Drama Room A

FMHS Choir Booster Club
2201 Long Prairie Rd, Suite 107-715
Flower Mound, TX 75022
www.fmhschoir.com

Board members in attendance: Elaine Curtis, Vice President; Kristine Ostermann, Treasurer; Jason Hewitt, Assistant Treasurer; Jodi Rhinehart-Doty, Secretary; Lori Ford, Special Events; Jennifer Lauridia, Special Events; Elizabeth Paladino, Publicity. Others in attendance: Dr. Mark Rohwer, Director; Lindsay Swartwood, Assistant Director

Elaine Curtis, Vice President, called the meeting to order at 6:31pm.
Quorum was established.

Secretary's Minutes (Elaine Curtis)

- Elaine presented the 1/9/17 Board Meeting Minutes. Minutes were reviewed and discussed. Jennifer Lauridia motioned to approve the minutes as presented. Jason Hewitt Seconded. Motion passed.

Treasurer's Report (Kristine Ostermann) – See attachments

Current Financial Report:

Balance as of 01/09/17: \$34,946.20

Income for Period 01/10/17-02/06/17	\$21,881.54
Expense for Period 01/10/17-02/06/17	\$(28,111.99)
Net Change for Period 01/10/17-02/06/17	\$(6,230.45)

Balance as of 02/06/17: \$28,715.75

Tax Update

- Kristine updated the Board on the status of tax filings from previous years.
 - All previous years are now ok except for 2014. Kristine has submitted the 2014 taxes. She is trying to get through to the IRS to finalize.

Director's Report/Calendar (Ms. Swartwood)

- 1/22/17 - MCC singing at UNT went well
- 2/3/17 - Men's Middle School Night went well
- 2/7/17 - The Real Group Concert in Commerce, TX - Chamber Singers and Jag Chorale (about 30 attending)
- 2/8 - 2/11 - TMEA in San Antonio
- 2/13/17 - MCC Variety Show at 7:30pm. MCC will premier their commissioned piece by Joshua Shank. They will pass the hat for ACDA trip.
- 2/14/17 - C'est la Vie is singing at Valentine's Day Luncheon at Bridlewood Country Club during 3rd period
- 2/14/17 - Middle School Pre-UIL during school - students during classtime will help
- 2/16/17 - WCC rehearsal before school and C'est la Vie workshop afterschool 4-6pm.
- 2/21/17 - JV Coffeehouse #1 in FM9 at 7:00pm (second JV Coffeehouse on 3/20 due to the large number of people who signed up)
 - Ellen Weaver is going to purchase the coffee
 - Ed Kakos will do sound
 - Solo/Ensemble Fees will be collected

- 2/22/17 - Solo/Ensemble for people who cannot attend on 2/25/17. It is after school at FMHS and about 10 students will be participating. (\$6 for Solos, \$5 per person in Ensembles, \$11 for both)
- 2/23/17 - C'est la Vie will perform at LISD PTA Banquet at Circle R Ranch from 5:00 – 6:45 pm
- 2/25/17 - Solo/Ensemble at Lewisville High School between 8:00am and 4:00pm. (\$6 for Solos, \$5 per person in Ensembles, \$11 for both)
- 2/25/17 - 6th Grade District Auditions hosted by Shadow Ridge Middle School. Some FMHS Choir students will be helping.
- 2/27/17 - C'est la Vie rehearsal - 4:00 - 5:30pm
- 2/27/17 - No Booster Club Meeting
- 2/27/17 - Middle School Parent Night Pre-UIL concerts at Middle Schools; Dr. Rohwer and Ms. Swartwood will go and talk with Middle School parents about FMHS Choir program
- 2/28/17 - WCC performing at the Allen Performing Arts Center with Allen HS, Sachse HS, and LSU Choir. Will leave school early, get pizza with other choirs, and concert is at 7:00pm.
- 3/1/17 - MCC Pre ACDA Concert in the Auditorium at 4:15pm
- 3/2/17 - MCC Pre ACDA Concert at First UMC Ft. Worth at 7:30pm. WCC will also perform.
- 3/4/17 - C'est la Vie ICHSA Quarterfinals at Rockwall HS
- 3/6/17 - MCC Trip to ACDA in Minneapolis. They will be home on 3/10/17.
- 3/20/17 - JV Coffeehouse #2 in FM9 at 7:00pm (due to the large number of people who signed up)
 - Lori Ford and Elizabeth Paladino are going to purchase the coffee
 - Ed Kakos will do sound
- 3/21/17 - Booster Club Meeting (no Booster Club Meeting now on 3/27/17)
- 4/10/17 - Booster Club Meeting - Tentative
- 4/25/17 - Festival di Voce - WCC & MCC will attend (will need two buses which will cost about \$1500 - will discuss more at next Board meeting and make budget amendments)

C'est la Vie NYC Trip Fundraising

- Chipotle Night - tentatively set for 3/22; Jodi Rhinehart-Doty has submitted application and waiting for response/confirmation
- Goodie Bags - the girls will make and sell Survival Kit goodie bags during finals week during lunch; Lori Ford is helping to organize
- Sell Flowers during Varsity Concert and JV Concert - Jodi Rhinehart-Doty is getting pricing for flowers
- C'est la Vie is still about \$5,000 to \$6,000 short for NYC trip (parents still have final payments to make before end of February). Board discussed contacting the C'est la Vie parents and making sure they are current on payments and to get payments in.

Nominating Committee (Lori Ford)

- Board discussed establishing a Nominating Committee to nominate people to fill the vacant Board positions for next year.
- The Board positions that will be open next year are:
 - President
 - Assistant Treasurer
 - Special Events - Madrigal Chair
 - Special Events - Banquet Chair
- The Board selected Lori Ford, Jennifer Lauridia, Holly Egan, and Kristine Ostermann (alternate) as the Nominating Committee.

Elaine Curtis, Vice President, adjourned the meeting at 7:32pm.

Minutes submitted by Jodi Rhinehart-Doty, Secretary

**FMHS Choir Booster Club
 Custom Summary Report
 January 10 through February 6, 2017**

	<u>Jan 10 - Feb 6, 17</u>	
Ordinary Income/Expense		
Income		
Income		
Direct Public Support		
Activity Fee	1,120.00	
Corporate & Parent Donations	122.05	
Individual Memberships		
Blue Membership	60.00	
Total Individual Memberships	<u>60.00</u>	
Total Direct Public Support		1,302.05
Events Income		
Banquet	80.00	
Total Events Income		80.00
Other Types of Income		
Spirit Merchandise	45.00	
Total Other Types of Income	<u>45.00</u>	
Total Income		<u>1,427.05</u>
Total Income		1,427.05
Expense		
Expense		
Events Expense		
Coffee House	53.88	
Total Events Expense		53.88
Other Expenses		
Performance Expenses		
Extended Works	2,407.84	
Total Performance Expenses	<u>2,407.84</u>	
Total Other Expenses		2,407.84
Program Support		
Accompanists	400.00	
Choreography	350.00	
Clinics	600.00	
Commissioned Works	750.00	
Music & Supplies	148.88	
Scholarships		
Private Voice Lessons	1,600.00	
Total Scholarships	<u>1,600.00</u>	
Total Program Support		3,848.88
Transportation/Social		
Transportation Expenses	581.02	
Total Transportation/Social	<u>581.02</u>	
Total Expense		<u>6,891.62</u>
Total Expense		6,891.62
Net Ordinary Income		-5,464.57

8:33 PM
02/03/17
Cash Basis

FMHS Choir Booster Club
Custom Summary Report
January 10 through February 6, 2017

	Jan 10 - Feb 6, 17
Other Income/Expense	
Other Income	
Non-Operating Income	
ACDA Trip	-120.00
CLV Fundraising	788.00
Out of State Trip Income	19,786.49
Total Non-Operating Income	20,454.49
Total Other Income	20,454.49
Other Expense	
Non-Operating Expenses	
ACDA Trip	1,280.37
Misc Event	200.00
Out of State Trip Expense	19,740.00
Total Non-Operating Expenses	21,220.37
Total Other Expense	21,220.37
Net Other Income	-765.88
Net Income	-6,230.45

FMHS Choir Booster Club
Custom Summary Report
 July 1, 2016 through February 6, 2017

Jul 1, '16 - Feb 6, 17

Ordinary Income/Expense	
Income	
Income	
_Prior Year Carry-Over	14,446.11
_Scholarship Fund Carry-Over	2,500.00
Direct Public Support	
Activity Fee	31,260.00
Corporate & Parent Donations	1,842.68
Individual Memberships	
Blue Membership	2,420.00
Jaguar Elite Membership	1,260.00
Silver Membership	150.00
Total Individual Memberships	<u>3,830.00</u>
Total Direct Public Support	36,932.68
Events Income	
All-State Crash Course	150.00
Banquet	4,200.00
Coffee House	345.00
Madrigal	12,216.00
Total Events Income	<u>16,911.00</u>
Other Types of Income	
Fundraising	
Concession Sales	83.23
End of Year CDs	25.00
Total Fundraising	<u>108.23</u>
MCC Income	0.00
Spirit Merchandise	4,554.00
Total Other Types of Income	<u>4,662.23</u>
Total Income	<u>75,452.02</u>
Total Income	75,452.02
Expense	
Expense	
Business Expenses	
Administration	497.79
Business Expense - Other	0.00
Group Liability Insurance	475.00
Merchant Card Expense	-32.84
Total Business Expenses	<u>939.95</u>
Competition Expenses	725.00
Events Expense	
All-State Crash Course	700.00
Coffee House	53.88
Madrigal Expense	
Costumes	2,280.51
Food	4,192.38
Madrigal Expense - Other	999.69
Production	1,846.22
Total Madrigal Expense	<u>9,318.80</u>
Pop Show Expense	
Pop Show Choreography	<u>300.00</u>
Total Pop Show Expense	300.00

FMHS Choir Booster Club
Custom Summary Report
July 1, 2016 through February 6, 2017

	<u>Jul 1, '16 - Feb 6, 17</u>
Region Auditions Hosting	157.46
Uniform Purchase Expense	<u>2,660.22</u>
Total Events Expense	13,190.36
Other Expenses	
Performance Expenses	
Extended Works	3,033.04
Performance Expenses - Other	275.00
Uniform Cleaning Expense	<u>178.97</u>
Total Performance Expenses	3,487.01
Spirit Merchandise Expense	<u>9,704.70</u>
Total Other Expenses	13,191.71
Program Support	
Accompanists	950.00
Choreography	350.00
Clinics	4,137.38
Commissioned Works	5,458.20
Music & Supplies	1,861.13
Scholarships	
Graduates	700.00
Private Voice Lessons	<u>3,200.00</u>
Total Scholarships	3,900.00
Teacher Expenses	
Conference, Convention, Meeting	764.63
Teacher Expenses - Other	<u>15.00</u>
Total Teacher Expenses	779.63
Tech Support	<u>1,139.98</u>
Total Program Support	18,576.32
Transportation/Social	
Social Event	1,602.98
Transportation Expenses	<u>1,468.58</u>
Total Transportation/Social	3,071.56
Total Expense	49,694.90
Total Expense	49,694.90
Net Ordinary Income	25,757.12
Other Income/Expense	
Other Income	
Non-Operating Income	
ACDA Trip	8,801.79
Auditions/Competitions Income	2,520.00
CLV Fundraising	672.16
Dallas Stars Game	985.00
Misc Events	470.00
Out of State Trip Income	94,848.63
PY Required Carryover	2,000.00
TFME	<u>165.00</u>
Total Non-Operating Income	110,462.58
Total Other Income	110,462.58

8:32 PM
02/03/17
Cash Basis

FMHS Choir Booster Club
Custom Summary Report
July 1, 2016 through February 6, 2017

	<u>Jul 1, '16 - Feb 6, 17</u>
Other Expense	
Non-Operating Expenses	
ACDA Trip	3,089.17
Auditions/Competitions Expense	2,520.00
Dallas Stars Game	795.00
Misc Event	578.78
Out of State Trip Expense	100,356.00
TFME	165.00
Total Non-Operating Expenses	<u>107,503.95</u>
Total Other Expense	<u>107,503.95</u>
Net Other Income	<u>2,958.63</u>
Net Income	<u><u>28,715.75</u></u>